

From: [Kennedy, Chandra](#)
To: ["caroline.haskins@theoutline.com"](mailto:caroline.haskins@theoutline.com)
Subject: 3rd Attempt - EPA-HQ-2018-004884
Date: Tuesday, April 17, 2018 3:11:00 PM

Hello Ms. Haskins,

This email is a follow-up to my previous email sent on April 6, 2018. Your initial letter will need further clarification in order to process your request. If you would like to discuss or have further questions I can be reached by email or telephone at (202) 564-8317.

Regards,

Chandra Kennedy

From: Kennedy, Chandra
Sent: Friday, April 6, 2018 2:45 PM
To: 'caroline.haskins@theoutline.com' <caroline.haskins@theoutline.com>
Subject: FW: EPA-HQ-2018-004884

Hello Ms. Haskins,

This email is a follow-up to my previous email sent on March 14, 2018. Your initial letter will need further clarification in order to process your request. If you would like to discuss or have further questions I can be reached by email or telephone at (202) 564-8317.

Regards,

Chandra Kennedy

From: Kennedy, Chandra
Sent: Wednesday, March 14, 2018 2:55 PM
To: 'caroline.haskins@theoutline.com' <caroline.haskins@theoutline.com>
Subject: EPA-HQ-2018-004884

Hello Ms. Haskins:

We would like to provide you the opportunity to clarify the records that you are seeking so that EPA can process your request. As indicated in 40 C.F.R. § 2.102(c), please include any specific information about the records you seek, including time period, authors, or a more detailed description of the records' subject matter.

Reasonably describing the records sought in accordance with 40 C.F.R. § 2.102(c), and providing as much detail as possible regarding the requested records will better enable us to process your request.

We are tolling EPA's 20-working day response deadline pending clarification of your request. Please contact me at (202) 564-8317 or kennedy.chandra@epa.gov at your earliest convenience. If we have not heard from you by April 4, 2018, we will assume that you are no longer interested in pursuing your request and will close your file.

Sincerely,

Chandra Kennedy